



# Buccaneer Apartments

100 Buccaneer Drive  
Corpus Christi, TX 78411  
(P) 361-855-0862  
(F) 361-855-0862  
TTY – 1(800)659-8331

**EFFECTIVE: February 1, 2016**

## **Non-Discrimination**

Buccaneer Apartments will not discriminate on the basis of race, color, sex, religion, age, disability, national origin, gender identity, marital status, sexual orientation, ancestry, source or income, medical condition or any other arbitrary basis in the leasing, rental or other disposition of housing or related facilities or in the use or occupancy thereof.

## **Availability of Plan**

The Tenant Selection Plan is available to the public upon request. It will be posted in a common area of the rental office. It may be reviewed at the above location during normal office hours. All applicants will be provided a copy of this plan and will be required to sign an acknowledgment form stating they have read and understand the plan.

## **Modification of Plan**

Buccaneer Apartments will review this Tenant Selection Plan at least once annually or when there is a change in company regulations to ensure that it reflects current operating practices, program priorities and company requirements.

## **Application Intake**

Buccaneer Apartments will accept applications during normal business hours when the applicable unit/unit type is available. Buccaneer Apartments will accept application(s) via in person, email, and fax or by regular mail.

## **Identification**

All applicants must present a valid driver's license or other government issued photo identification and one of the following.

- A United States issued Social Security card
- Form I-94 Arrival-Departure record
- Temporary resident alien card verifying approved entry by the US Government
- I-551 Permanent Resident Card
- I-688 Temporary Resident Card
- I-688 Temporary Resident Card
- I-688 Employment Authorization Card

## **Job Stability (Current & Previous)**

- Applicant must supply 6 months of stable verifiable employment. If less than 6 months of employment history, an additional deposit or guarantor may be required
- If retired or not employed, applicant must pass income, credit and criminal criteria or pay an additional deposit or provide a guarantor
- If self-employed, applicant must produce bank statements which show sufficient to meet minimum income requirements, or provide guarantor
- If currently unemployed or no employment, applicant must prove means of financial support for a period of 1 year. additional deposit or provide a cosigner



### Rent/Earnings Ratio

- All applicants must have a verifiable income source
- Applicants must make at least 2 ½ times the rental amount less any concessions or incentives. If applicant's income is not sufficient, a guarantor may be required. Guarantor's income must be 2 ½ times their rent/mortgage plus 2 ½ times the proposed applicants rent combined.

### Credit Ratings (Past 24 months) (Excluding student loans and medical accounts)

- An applicant may be denied with an unsatisfactory credit report.
- If 50% or greater negative credit the applicant must pay an additional deposit.
- The presence of utility collection accounts will require further review.
- Any bankruptcies in the previous 24 months must be discharged and debtors list presented.
- Foreclosure history in the past 24 months may be allowed with an additional deposit or guarantor so long as there is clean rental history since the filing.
- Any unresolved tax liens; any unpaid rental housing debt or evictions will result in an automatic denial of the application

### Rental History

- First time renters need an additional deposit or guarantor.
- Must have at least 6 months of verifiable and positive residency history. Verification must be by apartment community or organization. It cannot be made by an individual unless proof of payments on a timely basis can be made.
- If the landlord reference would not re-rent to the applicant due to lease violation then applicant is automatically rejected.
- Mortgage must be verifiable via credit report or formal written documentation of home ownership

### Criminal Background

- An applicant or occupant will automatically be denied in the event of a felony or received adjudication for a felony offense(s) in the past 15 years.
- An applicant or occupant with a misdemeanor may still be considered
- Individuals with convictions of; sexual misconduct, drug related crimes and/or a crime against a person or persons property will automatically be denied
- An applicant or occupant will automatically be denied should applicant appear on the list of known terrorists and wanted fugitive as provided by the Office of Foreign Asset Control (OFAC), federal agencies to include the FBI or other state and local law enforcement agencies.

**Guarantor** – Guarantor must not have any automatic reflections and rejections and qualify in all other criteria areas. Guarantors must reside in the United States.

### Pet Deposit

Pet Deposit (if applicable) will be determined by the Owners of the community and will be implemented across the board. No deposit will be required for the assistive animal of a disabled applicant.

### Occupancy Standards

For reasons of public health, we have adopted occupancy ratios for each apartment type: as a result, each bedroom size may have a maximum of 2 people per bedroom size.

Roommates must qualify individually in all areas except income. Roommates combined income must meet rent/earnings ratio for the apartment.

### Application Fee(s)

Each applicant and co-applicant(s), 18 years of age or older, must submit a separate application. A state identification card or a state driver's license is required for processing of the application. Non-US Citizens must provide a US government issued photo ID and an identification number. A Non-Refundable application fee of \$50 plus \$25 for additional applications.



**Security Deposit (s)**

All Security Deposits are required to be paid prior to move in. All Security Deposits are subject to deductions upon move out. Reference the UAH approved charge and damage list for pricing. A small sample of damages and charges you may encounter are as follows:

*Unpaid rent, unpaid utilities, repairs, damages, stickers, tears, burns, stains, or unapproved holes; replacement cost of our property that was in or attached to the apartment and is missing; replacing dead or missing smoke alarm(s), cost of cleaning / necessary repairs to re-rent the unit, removal of unauthorized security or alarm devices, removal of abandoned property and /or disposal of trash, any animal related damages, applicable court cost, attorney fees, reletting fee, charge for un-returned keys and other access devices.*

**Please note that forfeiture of a Security Deposit will apply if/when:**

- The tenant fails to move in or take possession of the unit after signing the lease contract
- The tenant fails to provide notice of intent to vacate within the required time frame
- The tenant vacates as the result of a judicial eviction
- Failure to fulfill the lease terms as identified within the lease contract

If approved for a refund, the amount less deductions will be mailed within 30 days after move out, along with an itemized statement of account to the forwarding address provided by the tenant.

If denied for a refund, an itemized statement of all deductions will be mailed within 30 days after move out to the forwarding address provided by the tenant.

If no address is given the refund will be mailed to the last known address unless management approval has been obtained for a different method.

**By signing below, applicant(s) acknowledge that he/she has reviewed the rental selection criteria which includes reasons why the application may be denied. The applicant understands that if he/she does not meet the rental selection criteria or fails to answer any question or gives false information, we may reject the application, retain fees allowed by statute and terminate any right of occupancy.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Representative Signature

\_\_\_\_\_  
Date



### Request for Rental History

TO: (Apartment Community): \_\_\_\_\_ Date: \_\_\_\_\_

Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Fa x Number: (\_\_\_\_\_) \_\_\_\_\_

RE: (Applicant/Resident Name) \_\_\_\_\_

RELEASE: My signature here or on the attached "Release and Consent Form" authorizes the release and/or verification of my Rental History information.

Applicant Printed Name \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

Project Owner/Management Agent \_\_\_\_\_

RETURN FORM TO:

**Buccaneer Apartments**  
**100 Buccaneer Drive**  
**Corpus Christi, Texas 78411**

**Phone: (361) 855-0862 Fax: (361) 855-6817**

1. Has the applicant leased a dwelling from you in the past year?  Yes  No  info unavailable  
If "yes" what was the address of the dwelling? \_\_\_\_\_
2. What are the approximate dates that the applicant leased from you? From \_\_\_\_\_ To \_\_\_\_\_
3. Does/did tenant receive rental assistance or subsidy?  Yes  No  info unavailable
4. Amount of monthly tenant paid rent: \$ \_\_\_\_\_ and / or rental assistance/ subsidy \$ \_\_\_\_\_
5. Has or had the tenant incurred any late charges more than once?  Yes  No  Info unavailable
6. Did the tenant move out early or hold over in violation of his or her lease?  Yes  No  Info unavailable
7. Was the tenant asked to move out by management?  Yes  No  Info unavailable
8. Was an eviction lawsuit filed against the tenant?  Yes  No  Info unavailable
9. Did the tenant owe:  rent and/or  damages  other charges?  Yes  No  Info unavailable  
If yes, did the tenant pay the rent and /or other charges when moving out?  Yes  No  Info unavailable
10. Did the tenant receive any lease violation notice(s) or warning(s) in writing  Yes  No  Info unavailable  
If yes, please indicate the kind of lease violations, for which notice(s) or warnings(s) were given: \_\_\_\_\_
11. Have the household member(s) or guests interfere with the rights and enjoyment or create physical hazards to other resident(s)?  Yes  No if yes, please describe: \_\_\_\_\_
12. Did the tenant have any unauthorized occupants living in the unit on a regular basis?  Yes  No  Info unavailable
13. Under your rental criteria, is the tenant eligible to lease from you again?  Yes  No  Info unavailable
14. Are you aware of the tenant/household member(s) having been arrested, charged, detained, convicted or received deferred adjudication or pretrial diversion for drugs, violence against persons or a sex crime?  Yes  No  Info unavailable
15. Other information we should know? \_\_\_\_\_

Signature of Authorized Representative \_\_\_\_\_

Representative's Title \_\_\_\_\_

Date \_\_\_\_\_

Representative's Printed Name \_\_\_\_\_

Community [Management Company] Name \_\_\_\_\_

UAH Property Management, LP is an equal housing opportunity provider. We do not discriminate on the basis of race, color, sex, national origin, religion, disability, or familial status including those that have children under the age of 18.

The please formad below has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's regulations implementing Section 504 (24 CFR, parts 8 and 9) dated June 2, 1988, and 10370 North Central Expressway, Suite 505, Dallas TX 75221. (F) 1-214-265-7217 (T) 1-800-725-2089





# Rental Application for Residents and Occupants

TEXAS APARTMENT ASSOCIATION

Each co-resident and each occupant over 18 must submit a separate application.  
Spouses may submit a joint application.

M E M B E R

Date when filled out: \_\_\_\_\_

### ABOUT YOU

Full name (exactly as on driver's license or gov't ID card): \_\_\_\_\_

Your street address (as shown on your driver's license or gov't ID card): \_\_\_\_\_

Driver's license # and state: \_\_\_\_\_  
OR gov't photo ID card #: \_\_\_\_\_

Former last names (maiden and married): \_\_\_\_\_

Social Security #: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Ht.: \_\_\_\_\_ Wt.: \_\_\_\_\_ Sex: \_\_\_\_\_ Eye color: \_\_\_\_\_ Hair: \_\_\_\_\_

Marital Status:  single  married  divorced  widowed  separated

U.S. citizen?  Yes  No Do you or any occupant smoke?  Yes  No

Will you or any occupant have an animal?  Yes  No

Kind, weight, breed, age: \_\_\_\_\_

Current home address (where you now live): \_\_\_\_\_ Apt. # \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Home/cell phone: (\_\_\_\_\_) \_\_\_\_\_ Current rent: \$ \_\_\_\_\_

E mail address: \_\_\_\_\_

Apartment name: \_\_\_\_\_

Name of owner or manager: \_\_\_\_\_

Their phone: \_\_\_\_\_ Date moved in: \_\_\_\_\_

Why are you leaving your current residence? \_\_\_\_\_

Previous home address (most recent): \_\_\_\_\_ Apt. # \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Apartment name: \_\_\_\_\_

Name of owner or manager: \_\_\_\_\_

Their phone: \_\_\_\_\_ Previous monthly rent: \$ \_\_\_\_\_

Date you moved in: \_\_\_\_\_ Date you moved out: \_\_\_\_\_

### YOUR WORK

Current employer: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Work phone: (\_\_\_\_\_) \_\_\_\_\_

Position: \_\_\_\_\_

Your gross monthly income is over: \$ \_\_\_\_\_

Date you began this job: \_\_\_\_\_

Supervisor's name and phone: \_\_\_\_\_

Previous employer (most recent): \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Work phone: (\_\_\_\_\_) \_\_\_\_\_

Position: \_\_\_\_\_

Gross monthly income was over: \$ \_\_\_\_\_

Dates you began and ended this job: \_\_\_\_\_

Previous supervisor's name and phone: \_\_\_\_\_

### YOUR CREDIT HISTORY

Your bank's name: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

List major credit cards: \_\_\_\_\_

Other non-work income you want considered. Please explain: \_\_\_\_\_

Past credit problems you want to explain. (Use separate page)

### YOUR RENTAL/CRIMINAL HISTORY

You must check if applicable.

Have you, your spouse, or any occupant listed in this application ever:

- been evicted or asked to move out?
- moved out of a dwelling before the end of the lease term without the owner's consent?
- declared bankruptcy?
- been sued for rent?
- been sued for property damage?
- been convicted or received probation for a felony or sex crime?

Please indicate below the year, location, and type of each felony or sex crime for which you were convicted or received probation. We may need to discuss more facts before making a decision.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### YOUR SPOUSE

Full name: \_\_\_\_\_

Former last names (maiden and married): \_\_\_\_\_

Social Security #: \_\_\_\_\_

Driver's license # and state: \_\_\_\_\_  
OR gov't photo ID card #: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Ht.: \_\_\_\_\_ Wt.: \_\_\_\_\_ Sex: \_\_\_\_\_ Eye color: \_\_\_\_\_ Hair: \_\_\_\_\_

Are you a U.S. citizen?  Yes  No

Current employer: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Work phone: (\_\_\_\_\_) \_\_\_\_\_ Cell phone: (\_\_\_\_\_) \_\_\_\_\_

Position: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date began job: \_\_\_\_\_ Gross monthly income is over: \$ \_\_\_\_\_

Supervisor's name and phone: \_\_\_\_\_

### OTHER OCCUPANTS

Names of all people who will occupy the unit without signing the lease. Continue on separate page if more than three.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Sex: \_\_\_\_\_ DL or gov't ID card# and state: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Sex: \_\_\_\_\_ DL or gov't ID card# and state: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Sex: \_\_\_\_\_ DL or gov't ID card# and state: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Social Security #: \_\_\_\_\_

### YOUR VEHICLES

List all vehicles (cars, trucks, motorcycles, trailers, etc.) owned or operated by you, your spouse, or any occupant. Continue on separate page if more than three.

1. Make, model, and color: \_\_\_\_\_

Year: \_\_\_\_\_ License #: \_\_\_\_\_ State: \_\_\_\_\_

2. Make, model, and color: \_\_\_\_\_

Year: \_\_\_\_\_ License #: \_\_\_\_\_ State: \_\_\_\_\_

3. Make, model, and color: \_\_\_\_\_

Year: \_\_\_\_\_ License #: \_\_\_\_\_ State: \_\_\_\_\_

### WHY YOU WANT TO RENT HERE

Were you referred?  Yes  No If yes, by whom? \_\_\_\_\_

Name of locator or rental agency: \_\_\_\_\_

Name of individual locator or agent: \_\_\_\_\_

Name of friend or other person: \_\_\_\_\_

Did you find us on your own?  Yes  No If yes, fill in information below:

Internet site: \_\_\_\_\_

Rental publication: \_\_\_\_\_  Stopped by

Newspaper: \_\_\_\_\_  Other: \_\_\_\_\_

### EMERGENCY

Emergency contact person over 18 who will not be living with you:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Work phone: (\_\_\_\_\_) \_\_\_\_\_ Home phone: (\_\_\_\_\_) \_\_\_\_\_

Cell phone: (\_\_\_\_\_) \_\_\_\_\_ Relationship: \_\_\_\_\_

If you die or are seriously ill, missing, or incarcerated according to an affidavit of (check one or more)  the above person,  your spouse, or  your parent or child, we may allow such person(s) to enter your dwelling to remove all contents, as well as your property in the mailbox, storerooms, and common areas. If no box is checked, any of the above are authorized at our option. If you are seriously ill or injured, you authorize us to call EMS or send for an ambulance at your expense. We're not legally obligated to do so.

### AUTHORIZATION

I or we authorize (owner's name) Buccaneer Apartments

to: (1) share the information above with the owner's electric provider; and (2) verify the information above by all available means, including reports from consumer-reporting agencies before, during, and after tenancy on matters relating to my lease, as well as income history and other information reported by employers to any state employment-security agency (e.g., Texas Workforce Commission). Work-history information may be used only for this Rental Application. Authority to obtain work-history information expires 365 days from the date of this application.

Applicant's signature \_\_\_\_\_

Spouse's signature \_\_\_\_\_

## Contemplated Lease Contract Information

*To be filled in only if the Lease Contract is not signed by the resident or residents at the time of application for rental.*

The TAA Lease Contract to be used must be the latest version of (**check one**):  the Apartment Lease,  the Residential Lease, or  the Condominium/Townhome Lease, unless an earlier version is initiated by resident(s) and attached to this application. The blanks in the contract will contain the following information:

- Names of all residents who will sign the Lease Contract \_\_\_\_\_
- Name of owner or lessor Buccaneer Apartments
- Property name and type of dwelling (*bedrooms and baths*) \_\_\_\_\_
- Complete street address 100 Buccaneer Drive  
City/State/Zip Corpus Christi, TX 78411
- Names of all other occupants not signing Lease Contract (*persons under age 18, relatives, friends, etc.*) \_\_\_\_\_
- Total number of residents and occupants \_\_\_\_\_
- Our consent is necessary for guests staying longer than 1 days
- Beginning date and ending dates of Lease Contract \_\_\_\_\_
- Number of days' notice for termination 60
- Total security deposit \$ \_\_\_\_\_ Animal deposit \$ 150.00
- # of keys/access devices for 1 unit, 1 mailbox, \_\_\_\_\_ other \_\_\_\_\_
- Total monthly rent for dwelling unit \$ \_\_\_\_\_
- Rent to be paid:  at the onsite manager's office,  through our online payment site. **OR**  at \_\_\_\_\_
- Prorated rent for:  first month **OR**  second month \_\_\_\_\_
- Late charges due if rent is not paid on or before 3rd
- Initial late charge \$ 50.00 Daily late charge \$ 10.00
- Returned-check charge \$ 50.00
- Animal-rules-violation charges: Initial \$ 100.00 Daily \$ 10.00
- The dwelling is to be  furnished **OR**  unfurnished.
- Utilities paid by owner (**check all that apply**):  electricity,  gas,  water,  wastewater,  trash/recycling,  cable/satellite,  master antenna,  internet,  stormwater/drainage,  other \_\_\_\_\_
- Utility-connection charge \$ 50.00
- You are (**check one**):  required to buy insurance,  not required to buy insurance.
- Agreed reletting charge \$ \_\_\_\_\_
- Security-deposit refund check will be by (**check one**):  
 one check jointly payable to all residents (*default*), **OR**  
 one check payable and mailed to \_\_\_\_\_
- Your move-out notice will terminate Lease Contract on (**check one**):  
 last day of the month, **OR**  exact day designated in your move-out notice.
- If the dwelling unit is a house or duplex, owner will be responsible under paragraph 12.2 of the Lease Contract for  lawn/plant maintenance,  lawn/plant watering,  lawn/plant fertilization,  picking up trash from grounds,  trash receptacles. You will be responsible for anything not checked here.
- You will be responsible for the first \$ \_\_\_\_\_ of each repair.
- Special provisions regarding parking, storage, etc. (*see attached page, if necessary*): \_\_\_\_\_

## Application Agreement

1. **Lease Contract Information.** The Lease Contract contemplated by the parties is attached—or, if no Lease Contract is attached, the Lease Contract will be the current TAA Lease Contract noted above. Special information and conditions must be explicitly noted on an attached Lease Contract or in the Contemplated Lease Information above.
2. **Application Fee (may or may not be refundable).** You have delivered to our representative an application fee in the amount indicated in paragraph 14 below, and this payment partially defrays the cost of administrative paperwork.
3. **Application Deposit (may or may not be refundable).** In addition to any application fee, you have delivered to our representative an application deposit in the amount indicated in paragraph 14. The application deposit is not a security deposit, but it will be credited toward the required security deposit when the Lease Contract has been signed by all parties; **OR** it will be refunded under paragraph 10 if you are not approved; **OR** it will be retained by us as liquidated damages if you fail to sign or attempt to withdraw under paragraph 6 or 7, if you fail to answer any question, or if you give false information.
4. **Approval When Lease Contract Is Signed in Advance.** If you and all co-applicants have already signed the Lease Contract when we approve your application, our representative will notify you (or one of you if there are co-applicants) of our approval, sign the Lease Contract, and then credit the application deposit of all applicants toward the required security deposit.
5. **Approval When Lease Contract Isn't Yet Signed.** If you and all co-applicants have not signed the Lease Contract when we approve your application, our representative will notify you (or one of you if there are co-applicants) of the approval, sign the Lease Contract when you and all co-applicants have signed, and then credit the application deposit of all applicants toward the required security deposit.
6. **If You Fail to Sign Lease After Approval.** Unless we authorize otherwise in writing, you and all co-applicants must sign the Lease Contract within three days after we give you our approval in person, by telephone, or by email, or within five days after we mail you our approval. If you or any co-applicant fails to sign as required, we may keep the application deposit as liquidated damages and terminate all further obligations under this agreement.
7. **If You Withdraw Before Approval.** You and any co-applicants may not withdraw your application or the application deposit. If, before signing the Lease Contract, you or any co-applicant withdraws an application or notifies us that you've changed your mind about renting the dwelling unit, we'll be entitled to retain all application deposits as liquidated damages, and the parties will then have no further obligation to each other.
8. **Completed Application.** An application will not be considered completed and will not be processed until all of the following have been provided to us (*unless not checked*):  a separate application has been fully filled out and signed by you and each co-applicant;  an application fee has been paid to us;  an application deposit has been paid to us. If no item is checked, all are necessary for the application to be considered completed.
9. **Nonapproval in Seven Days.** We will notify you whether you've been approved within seven days after the date we receive a completed application. Your application will be considered disapproved if we fail to notify you of your approval within seven days after we have received a completed application. Notification may be in person, by mail, or by telephone unless you have specified that notification be by mail. You must not assume approval until you receive actual notice of approval.
10. **Refund After Nonapproval.** If you or any co-applicant is disapproved or deemed disapproved under paragraph 9, we'll refund all application deposits required by law to be refunded within 30 days (*not to exceed 30 days; 30 days if left blank*) of such disapproval. Refund checks may be made payable to all co-applicants and mailed to one applicant.
11. **Extension of Deadlines.** If the deadline for signing, approving, or refunding under paragraphs 6, 9, or 10 falls on a Saturday, Sunday, or a state or federal holiday, the deadline will be extended to the end of the next business day.
12. **Notice to or from Co-applicants.** Any notice we give you or your co-applicant is considered notice to all co-applicants; and any notice from you or your co-applicant is considered notice from all co-applicants.
13. **Keys or Access Devices.** We'll furnish keys and access devices only after: (1) all parties have signed the contemplated Lease Contract and other rental documents; and (2) all applicable rents and security deposits have been paid in full.
14. **Receipt.** Application fee (*may or may not be refundable*): .....\$ \_\_\_\_\_  
Application deposit (*may or may not be refundable*): .....\$ \_\_\_\_\_  
Administrative fee (*refundable only if not approved*): .....\$ \_\_\_\_\_  
Total of above fees and application deposit: .....\$ \_\_\_\_\_  
Total amount of money we've received to this date: .....\$ \_\_\_\_\_
15. **Signature.** Our representative's signature indicates our acceptance only of the above application agreement. It does not bind us to approve your application or to sign the proposed Lease Contract.

**If you are seriously ill or injured, what doctor may we notify? (We are not responsible for providing medical information to doctors or emergency personnel.)**

Name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Important medical information in emergency: \_\_\_\_\_

**Acknowledgment.** You declare that all your statements on the first page of this application are true and complete. You authorize us to verify your information through any means, including consumer-reporting agencies and other rental-housing owners. **You acknowledge that you had an opportunity to review our rental-selection criteria, which include reasons your application may be denied, such as criminal history, credit history, current income, and rental history. You understand that if you do not meet our rental-selection criteria or if you fail to answer any question or give false information, we may reject the application, retain all application fees, administrative fees, and deposits as liquidated damages for our time and expense, and terminate your right of occupancy.** Giving false information is a serious criminal offense. In lawsuits relating to the application or Lease Contract, the prevailing party may recover from the non-prevailing party all attorney's fees and litigation costs. We may at any time furnish information to consumer-reporting agencies and other rental-housing owners regarding your performance of your legal obligations, including both favorable and unfavorable information about your compliance with the Lease Contract, the rules, and financial obligations. Fax or electronic signatures are legally binding. You acknowledge that our privacy policy is available to you.

**Right to Review the Lease.** Before you submit an application or pay any fees or deposits, you have the right to review the Rental Application and Lease Contract, as well as any community rules or policies we have. You may also consult an attorney. These documents are binding legal documents when signed. We will not take a particular dwelling off the market until we receive a completed application and any other required information or monies to rent that dwelling. Additional provisions or changes may be made in the Lease Contract if agreed to in writing by all parties. You are entitled to a copy of the Lease Contract after it is fully signed.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Spouse: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Owner's Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

1. Apt name or dwelling address (*street, city*): Buccaneer Apartments Unit # or type: \_\_\_\_\_  
2. Person accepting application: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_  
3. Person processing application: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_  
4. Date that the applicant or co-applicant was notified  by telephone,  by letter, or  in person of  acceptance or  nonacceptance: \_\_\_\_\_  
(*Deadline for applicant and all co-applicants to sign lease is three days after notification of acceptance in person or by telephone, five days if by mail.*)  
5. Name of person or persons notified (*if there are more than one applicant, at least one of them must be notified*): \_\_\_\_\_  
6. Name of owner's representative who notified the applicant: \_\_\_\_\_