

Willow Trace | Seven Taunton Street | Plainville MA 508-699-7115 | WillowTrace@HallKeen.com Managed By: HallKeen Management



Thank you for your interest in our community! If you would like to apply for to become a resident at Willow Trace, the following forms require your information and signature:

- Application
- Release to Obtain Information (Credit & Criminal consent form)
- Landlord verification form

You will also need to submit the following with each application:

- Copy of State issued photo identification
- 2 of your most recent and consecutive paystubs



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RENTAL APPLICATION

(Note: Each co-resident over 18 years of age <u>must</u> submit a separate application.)

APPLICANT

Full Name:Social Security #:Social Security #:		Date of Birth				
				Apartment Size and/or Apa	artment # Applying For: _	
				List others to reside in apa	rtment:	
1						
Present Address:						
Street:		Apt. #:				
City:	State:	Zip Code:				
Rent or Own?	Dates:	Mthly Payment:				
Landlord/Lender:	:	Street				
City:	State:	Phone:				
<u>Previous Address:</u>						
Street:		Apt. #:				
City:	State:	Zip Code:				
Rent or Own?	Dates:	Mthly Payment:				
Landlord/Lender:	:	Street				
City:	State:	Phone:				

Previous Address:			
Street:			Apt. #:
City:	State:		Zip Code:
Rent or Own?	Dates:	N	Athly Payment:
Landlord/Lender:	Stre	eet	
City:	State:		Phone:
Current Employer or Income So (Please attach most recent W-2		nd/or (2) red	cent month's pay stubs)
Name of Employer/Source of I	ncome:		
Address:			 .
Phone #:			
Position:		Salary:	
Previous Employer or Income S	Source:		
Name of Employer/Source of I	ncome:		
Address:			
Phone #:			
Position:		Salary:	
Other source of Income:			
Type of Income	Source/Bai	nk	Gross Annual Amount
1		<u>.</u>	
2			
Bank References:			
Name and Address of Bank:			
Account Type and Account #: _			Balance: \$
Name and Address of Bank:			
Account Type and Account #: _			

<u>Credit References:</u>			
Account Type	Acct. #	Bank Name	Bal. Owed
Have you ever been evicto	ed from your ho	ome for any reason? If so	o, please give details:
Have you ever been arres	sted or convicte	ed of any crime? If so, pl	ease give details:
Relatives/Emergency Cor 1. Name:			:
Address:			Phone:
2. Name:		Relationship:	:
Address:			Phone:
How Did You Hear About	Us?		
Advertisement – I	f so, which nev	spaper or website?	
		o, please give us the nam	ne of the person who referred
Other Please ex	plain:		



-Signature Page -



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Managed By: HallKeen Management

Base rent and other monthly charges are due and payable on the first day of each month in advance. Management shall not make any inquiry concerning race, religious creed, color, national origin, sex, sexual orientation, age (except if a minor), ancestry or marital status of the applicant or concerning the fact that the applicant is a veteran or a member of the armed forces or is handicapped or disabled. The applicant authorizes the Management and/or Renting Agency to obtain or cause to be prepared a consumer credit report relating to the applicant.

Neither the Owner nor the Management is responsible for the loss of personal belongings caused by fire, theft, smoke, water or otherwise, unless caused by their negligence.

The undersigned warrants and represents that all statements herein are true and agrees to execute upon presentation a Lease agreement in the usual form, a copy of which the applicant has received or has had occasion to examine, which lease or agreement may be terminated by the Lessor if any statement herein made is not true. Inquiries may be made to verify the statements herein. All information is regarded as confidential in nature. I hereby authorize the Landlord to obtain a consumer credit report, criminal background report as well as information regarding my employment and rental history. I/We certify that I/We understand that false statements or information are punishable under applicable State or Federal Law.

Deposit is to be applied to actual damages sustained by the owner, except it is to be refunded if said application is not accepted by the owner. This application and deposit are taken subject to previous applications.

Signature of Applicant	 Date
Signature of Applicant	Date
Base Rent Per Month	
Other Monthly Charges	
Security Deposit	
Last Month's Rent	Bal. Due Upon Acceptance



-Credit & Criminal Background Release-



Willow Trace | Seven Taunton Street | Plainville MA

508-699-7115 | WillowTrace@HallKeen.com Managed By: HallKeen Management

To: HallKeen Management

All applicants over 18 must sign:



Re: Release to Obtain Information

In consideration for being permitted to apply for this apartment at <u>Willow Trace</u>, I, Applicant, do represent all information in this application to be true and accurate and that owner/manager/ employee/agent may rely on this information when investigating and accepting this application. I, Applicant, hereby authorize the owner/manager/agent to make independent investigations to determine my credit, financial and character standing, including, but not limited to, credit and criminal background reports.

I, Applicant authorize any person or credit/criminal background checking agency having any information on me, to release any and all such information to the owner/manager employee/agent or credit checking agencies. Applicant hereby releases, remises, and forever discharges, from any action whatsoever, in law and equity, all owners, managers, and employees, or agents, both of landlord and their credit checking agencies in connection with processing, investigating, or credit checking this application, and will hold them harmless from any suit or reprisal whatsoever.

Applicant:			
чрисант.	Signature	Social Security #	Date
	Print Name		
Applicant:			
	Signature	Social Security #	Date
	Print Name		
Applicant:			
	Signature	Social Security #	Date
	Print Name		
Applicant:			
	Signature	Social Security #	Date
	Print Name		

Pursuant to fair housing laws, advertising/marketing must not indicate any preference or limitation, or otherwise discriminate based on race, color, disability, religion, sex, familial status, sexual orientation, gender identity, national origin, genetic information, ancestry, children, marital status, or public assistance recipient. This prohibition includes phrases such

as "active adult community" and "empty nesters". Exceptions may apply if the preference or limitation is pursuant to a lawful eligibility requirement.

-Landlord Verification Release & Form-



Willow Trace | Seven Taunton Street | Plainville MA 508-699-7115 | WillowTrace@HallKeen.com

Managed By: HallKeen Management

Date:
To whom it may concern:
(name of applicant) has applied for residency at our property. In order to complete the application process, we require completion of the below listed questions.
It would be appreciated if you would complete these items, and return this form in the enclosed envelope. To expedite the process, please feel free to email the information to <u>WillowTrace@hallkeen.com</u> .
Thank you for your assistance in this matter.
Sincerely,
Willow Trace Leasing & Management Staff Seven Taunton Street Plainville MA 508-699-7115 WillowTrace@HallKeen.com





hereby authorize the release of the below listed information regarding current or previous housing. **Applicant signature** date For Current or Previous Landlord Use Only: Address of Where Applicant Resided/Resides______ Amount of monthly rent: Dates of Residency: _____ Was the rent paid in a timely fashion?______ Were there ever any complaints from neighbors?_____ Were there any other lease or rule violations? Has the resident been asked to move from the premises? Would you rent to the resident again? ______ If no, please comment: _____ Prepared by (signature): Date: _____ Please print name: _____ Position or title:

Applicant Authorization

