

Rental Application for Residents and Occupants

Each co-applicant and each occupant 18 years old and over must submit a separate application.

Spouses may submit a single application.

Date when filled out:



ABOUT YOU Full name (exactly as on driver's license or govt. ID card)	YOUR RENTAL/CRIMINAL HISTORY Check only if applicable. Have
Your street address (as shown on your driver's license or government ID card):	you, your spouse, or any occupant listed in this Application ever: ☐ been evicted or asked to move out? ☐ moved out of a dwelling before the end of the lease term without the owner's consent? ☐ declared bankruptcy? ☐ been sued for rent? ☐ been sued for property damage? ☐ been
Driver's license # and state:	convicted (or received an alternative form of adjudication equivalent to
OR govt. photo ID card #:	conviction) of a felony, misdemeanor involving a controlled substance, violence to another person or destruction of property, or a sex crime? Please
Former last names (maiden and married):	indicate below the year, location and type of each felony, misdemeanor
Your Social Security #:	involving a controlled substance, violence to another person or destruction of property, or sex crime other than those resolved by dismissal or
Birthdate: Height: Weight:	acquittal. We may need to discuss more facts before making a decision.
Sex: Eye color:	You represent the answer is "no" to any item not checked above
Marital Status: 🔲 single 🔲 married 🔲 divorced 🔲 widowed 🔲 separated	
Are you a U.S. citizen? Yes No Do you or any occupant smoke? Yes No	
Will you or any occupant have an animal? ☐ Yes ☐ No	
Kind, weight, breed, age:	
	YOUR SPOUSE Fullname:
Current home address (where you now live):	Former last names (maiden and married):
	Spouse's Social Security #:
City/State/Zip:	Driver's license # and state:
Home/cellphone:Currentrent:\$	OR govt. photo ID card #:
Email address:	Birthdate: Height: Weight:
Name of apartment where you now live:	Sex: Eye color:
Current owner or manager's name:	Are you a U.S. citizen? Yes No
Their phone: Date moved in:	Present employer:
Why are you leaving your current residence?	Address:
	City/State/Zip:
Your previous home address:	Work phone:
	Position:
City/State/Zip:	Date began job: Gross annual income is over: \$
Apartment name:	<u> </u>
Name of above owner or manager:	Supervisor's name and phone:
Their phone: Previous monthly rent: \$	OTHER OCCUPANTS Names of all persons under 18 and other adults who will
Date you moved in: Date you moved out:	occupy the unit without signing the lease. Continue on separate page if more than three. Name: Relationship:
	Sex:DL or govt. ID card #& State:
YOUR WORK Present employer:	Birthdate: Social Security#:
Address:	Name: Relationship:
City/State/Zip:	Sex: DL or govt. ID card # & State:
Workphone:	Birthdate: Social Security#:
Position:	Name: Relationship:
Your gross annual income is over: \$	Sex: DL or govt. ID card # & State:
Date you began this job:	Birthdate: Social Security #:
Supervisor's name and phone:	
Previous employer:	YOUR VEHICLES List all vehicles owned or operated by you, your spouse, or any occupants (including cars, trucks, motorcycles, trailers, etc.). Continue on
Address:	separate page if more than three.
City/State/Zip:	Make and color of vehicle:
Workphone:	Year: License#: State:
Position:	Make and color of vehicle:
Gross annual income was over:\$	Year: License#: State:
Dates you began and ended this job:	Make and color of vehicle:
Previous supervisor's name and phone:	Year: License#: State:
	EMERGENCY Emergency contact person over 18, who will not be living with you:
Your bank's name, city, state:	Name:
<u> </u>	Address:
List major credit cards:	City/State/Zip:
Other non-work income you want considered. Please explain:	Workphone:Homephone:
	Relationship:
Past credit problems you want to explain. (Use separate page.)	AUTHORIZATION Lor we authorize (owner's name) BH Walnut
WHY YOU APPLIED HERE Were you referred? ☐ Yes ☐ No	AUTHORIZATION Ior we authorize (owner's name) BH Walnut
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If yes, by whom:	to obtain reports from any consumer or criminal record reporting agencies
Name of least and a monthle and	before, during, and after tenancy on matters relating to a lease by the above
Name of locator or rental agency:	owner to me and to verify, by all available means, the information in this
Name of individual locator or agent:	owner to me and to verify, by all available means, the information in this application, including criminal background information, income history and
Name of individual locator or agent:	owner to me and to verify, by all available means, the information in this application, including criminal background information, income history and other information reported by employer(s) to any state employment security agency. Work history information may be used only for this Rental Application.
Name of individual locator or agent:	owner to me and to verify, by all available means, the information in this application, including criminal background information, income history and other information reported by employer(s) to any state employment security agency. Work history information may be used only for this Rental Application. Authority to obtain work history information expires 365 days from the date
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Name of individual locator or agent:	owner to me and to verify, by all available means, the information in this application, including criminal background information, income history and other information reported by employer(s) to any state employment security agency. Work history information may be used only for this Rental Application. Authority to obtain work history information expires 365 days from the date of this Application. Applicant's signature

Contemplated Lease Contract Information

To be filled in only if the Lease Contract is not signed by resident(s) at time of application for rental. The National Apartment Association Lease Contract to be used must be the latest version published by the association unless an earlier version is initialed by resident(s) and attached to this Application. The blanks in the Lease Contract will contain the following information: \bullet Names of all residents who will sign Lease Contract $_$ • Prorated rent for: **☒** first month or **☐** second month \$_ • Monthly rental due date **1** • Late charges due if rent is not paid on or before the __ •Name of Owner/Lessor BH Walnut Springs, LLC **75** ; Daily late charge \$_ • Initial late charge \$__ 50.00 • Returned-check charge \$ _ • Property name and type of dwelling (bedrooms and baths) **Walnut** • (Check one): ☐ furnished 🔀 unfurnished; • Utilities paid by owner (check all that apply): \square electricity, \square gas, Complete street address 3296 Walnut Springs Drive City/State/Zip Bloomington, IN 47401 □ water, □ wastewater, □ trash, □ cable TV, □ master antenna; Names of all other occupants not signing Lease Contract (persons under age • You are (check one): \square required to purchase personal liability insurance or 18, relatives, friends, etc.) ■ not required to purchase personal liability insurance; • Special provisions regarding parking, storage, etc.: (see attached page, Total number of residents and occupants ______ if necessary): • Beginning date and ending date of Lease Contract ___ • Total security deposit \$___ _; Animal deposit\$_ • Other fees \$_ • Total monthly rent for dwelling unit \$ _ **Application Agreement** 1. Lease Contract Information. The Lease Contract contemplated by the provided to us (unless checked): Ma a separate Application has been fully parties is attached—or, if no Lease Contract is attached, the Lease Contract will be the current Lease Contract. Special information and conditions must be explicitly noted on an attached Lease Contract or in filled out and signed by you and each co-applicant; 🛮 an application fee has been paid to us; 🕍 an application deposit has been paid to us. If no item is checked, all are necessary for the Application to be considered completed. the Contemplated Lease Information. $\textbf{Non-approval.} \quad \text{We will notify you whether you've been approved within}$ **Application Fee (nonrefundable).** You have delivered to our representative an application fee in the amount indicated below, and this payment partially defrays the cost of administrative paperwork. *It's nonrefundable*. 10 days after the date we receive a completed Application. Your Application will be considered "disapproved" if we fail to notify you of your approval within 10 days after we have received a completed Application. Notification may be in person or by mail or telephone unless you have requested that notification be by mail. You must not assume approval until you receive Application Deposit (may or may not be refundable). In addition to any application fee, you have delivered to our representative an application deposit in the amount indicated in paragraph 14. The application deposit will be credited toward the required security deposit when the Lease Contract has been signed by all parties; OR it will be refunded under paragraph 10 actual notice of approval. The 10-day time period may be changed only by separate written agreement. **10. Refund after Non-approval.** If you or any co-applicant is disapproved or deemed disapproved under paragraph 9, we'll refund all application deposits (but not the application fee) within 30 days of such disapproval. if you are not approved. **Approval When Lease Contract Is Signed in Advance.** If you and all coapplicants have already signed the Lease Contract when we approve the Refund checks may be made payable to all co-applicants and mailed to one Application, our representative will notify you (or one of you if there are co-applicants) of our approval, sign the Lease Contract, and then credit the application deposit of all applicants toward the required security deposit. $\textbf{11. Extension of Deadlines.} \quad \text{If the deadline for signing, approving, or refunding}$ under paragraphs 6, 9, or 10 falls on a Saturday, Sunday, or a state or federal holiday, the deadline will be extended to the end of the next day. Approval When Lease Contract Isn't Yet Signed. If you and all coapplicants have not signed the Lease Contract when we approve the **12. Notice to or from Co-applicants.** Any notice we give you or your coapplicant is considered notice to all co-applicants; and any notice from you or your co-applicant is considered notice from all co-applicants. Application, our representative will notify you (or one of you if there are co-applicants) of the approval, sign the Lease Contract when you and all co-applicants have signed, and then credit the application deposit of all 13. Keys or Access Devices. We'll furnish keys and/or access devices only applicants toward the required security deposit. after: (1) all parties have signed the contemplated Lease Contract and other rental documents referred to in the Lease Contract; and (2) all applicable If You Fail to Sign Lease Contract After Approval. Unless we authorize otherwise in writing, you and all co-applicants must sign the Lease Contract within 3 days after we give you our approval in person or by telephone or rents and security deposits have been paid in full. 14. Receipt. Application fee (nonrefundable): \$ within 5 days after we mail you our approval. If you or any co-applicant fails to sign as required, we terminate all further obligations under this Agreement. Application deposit (may or may not be refundable): \$. Other move-in fees (may or may not be refundable): \$ If You Withdraw Before Approval. You and any co-applicants may not withdraw your Application before it is approved or denied. If you or any co-applicant withdraws an Application before it is approved or denied or notifies us that you've changed your mind about renting the dwelling unit, we'll be entitled to retain the application fee as liquidated damages, and the parties will then have the sufficient to each other. Total of above application fee and application deposit: \$_ 85.00 Total amount of money we've received to this date: \$_ 15. Signature. Our representative's signature is consent only to this Application Agreement. It does not bind us to accept applicant or to sign the proposed Lease Contract. no further obligation to each other. Completed Application. An Application will not be considered "completed" and will not be processed until all of the following have been **Acknowledgment.** You declare that all your statements in this Application are true and complete. You authorize us to verify same through any means. If you fail to answer any question or give false information, we may reject the application, retain all application fees and deposits as liquidated damages for our time and expense, and terminate your right of occupancy. Giving false information is a serious criminal offense. In lawsuits relating to the application or Lease Contract, the prevailing party may recover all attorney's fees and litigation costs from the losing party. We may at any time furnish information to consumer reporting agencies and other rental housing owners regarding your performance of your legal obligations, including both favorable and unfavorable information about your compliance with the Lease Contract, the rules, and financial obligations. If you're seriously ill or injured, what doctor may we notify? (We are not responsible for providing medical information to doctors or emergency personnel.) Important medical information in emergency: _ Applicant's Signature: _ Signature of Spouse: _ Date: _ Signature of Owner's Representative: <u>By:</u> Title: FOR OFFICE USE ONLY 1. Apt. name or dwelling address (street, city): BH Walnut Springs, LLC Unit # or type: Person accepting application: Phone: (_ Phone: (

Name of owner's representative who notified above person(s): _

4.

Date that applicant or co-applicant was notified by _ telephone, _ letter, or _ in person of _ acceptance or _ nonacceptance: (Deadline for applicant and all co-applicants to sign lease is three days after notification of acceptance in person or by telephone, five days if by mail.) Name of person(s) who were notified (at least one applicant must be notified if multiple applicants):